



## Capitol Region Watershed District

595 Aldine Street  
Saint Paul, MN 55104  
(651) 644-8888 • [capitolregionwd.org](http://capitolregionwd.org)

**May 8, 2024**  
**CAC Meeting**  
Approved

### **Community Advisory Committee Meeting** **Wednesday, April 10, 2024, 7:00 p.m.**

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#### **CAC Members Present:**

Mike MacDonald  
Richard Weil  
Mary Lilly  
Steve Duerre  
Gwen Willems  
Michelle Ulrich  
Barbara Hall  
Bob Simonet

#### **Others Present:**

Hawona Sullivan Janzen, CRWD Board  
Anna Eleria, CRWD Staff  
Jessica Bromelkamp, CRWD Staff  
Lindsay Schwantes, CRWD Staff  
Mary Van Sant, CRWD Staff

#### **CAC Members Absent:**

Andrew Montain, (unexcused)  
Tom Elko, (unexcused)  
Mike Trojan, (excused)

#### **I. Welcome, Announcements, and Updates**

Ms. Willems opened the meeting at 7:00 p.m. and asked for any announcements or updates. There were none.

#### **II. Public Comment for Issues Not on the Agenda**

Ms. Willems asked for comments that were not on the agenda. There were none.

#### **III. Approval of Agenda**

Ms. Willems asked for comments or corrections to the agenda. There were none.

**CAC Motion 24-010:** *To Approve the CAC April 10, 2024, Agenda.*

Simonet/Hall  
Unanimously approved.

#### **IV. Approval of Minutes**

A) Approval of the *March 13, 2024, CAC Meeting Minutes*

**CAC Motion 24-011:** *Approve the March 13, 2024, CAC Meeting Minutes.*

MacDonald/Lilly  
Unanimously approved.

## **V. District Initiatives for Review, Comment, and Recommendations**

A) Draft Communications & Engagement Program Review (Bromelkamp)

Ms. Bromelkamp reported on the Draft Communications & Engagement Program Review. The Communications and Engagement Division has four staff members overseeing fifteen programs in addition to supporting programs in the other divisions. The work of this Division has increased significantly in the past five years. A staff input review of the Division was performed to look at strengths and weaknesses of the Division and identify possible recommendations. Divisional strengths identified include the relationships that have been established both within and outside CRWD, ability to reduce barriers, promote diversity, build knowledge and establish communication. Growth opportunities identified include digital communication, work plans, Artist in Residence, a CRWD Watershed Learning Center and improving efficiency. Next steps will be putting the Draft Review out comments.

*For informational purposes only. No motion was requested.*

B) Partner Grant Program Review Charter (Schwantes)

Ms. Schwantes led a discussion on the Partner Grant Program Review Charter. Partner Grants help organizations in the CRWD fund water quality improvement projects. It was started in 2007 and has expanded significantly since then. Staff are looking for input and feedback on how the program has been working and how it can be improved to better meet the goals and resources of the District. Several CAC members had participated on Partner Grant committees in the past and provided their input on the Program. A summary report is expected later on this year.

*For informational purposes only. No motion was requested.*

C) Review 2023 Annual Report (Van Sant)

Ms. Van Sant asked CAC members to review the 2023 Annual Report prior to the meeting and then provide her with feedback. CAC feedback was universally positive as to layout and readability, not to mention the content of all the CRWD accomplishments in 2023. Good job everyone!

*For informational purposes only. No motion was requested.*

## **VI. CAC Initiatives**

A) CAC Reinvigoration Project Update (Lilly/Willems)

Ms. Willems and Ms. Lilly conducted a follow up discussion of the CAC Reinvigoration Plan. Information and evaluation are continuing. The Plan is projected to be finalized and implemented by late summer 2024.

*For informational purposes only. No motion was requested.*

## VII. Project and Program Updates

A) C&E Upcoming Events (Eleria)

Ms. Eleria presented a calendar of upcoming events which CAC members could assist with tabling efforts. Contact Maricella Xiong if you are able to help.

*For informational purposes only. No motion was requested.*

B) Capitol Mall Design Framework (Eleria)

Ms. Eleria provided an update of the Capitol Mall Design Framework. CRWD and the Capitol Area Architectural Planning Board (CAAPB) have been looking at a redesign of the Capitol building campus to incorporate infrastructure opportunities for green stormwater management. The purpose for the framework is to make the campus area more welcoming to Minnesotans by making it pedestrian friendly by decreasing impervious surfaces and creating more greenspace. CRWD is looking for opportunities to incorporate stormwater treatment features into the design. Comments were being taken until April 15.

*For informational purposes only. No motion was requested.*

## VIII. CAC Observer Update

Mr. Trojan attended the March 20, 2024 Board of Managers Meeting. He reported on: Highland Bridge Phase A and B completion, St. Paul Regional Water Services replacing lead water lines, Anna Eleria approved as new administrator, Como Lake curly pond leaf treatment, Trout Brook repair project, CAC reinvigoration and the Capitol Mall redesign.

Ms. Lilly attended the April 3, 2024 Board of Managers Meeting. She reported on the Targeted Site Investigation Project and the Chloride Management Plan Development.

## IX. Discussion

A) New & Old Issues

- B)  
There were none.
- C) CAC Observer for April 17, 2024, Board of Managers Meeting  
There was no volunteer for the April 17 meeting
- D) CAC Observer for May 1, 2024. Board of Managers Meeting.  
Mr. Simonet volunteered to attend the May 1 meeting.

## **X. Adjourn**

**CAC Motion 24-012:** *To adjourn the April 10, 2024, CAC Meeting.*

Simonet/MacDonald  
Unanimously approved.

The meeting was adjourned at 9:00 P.M.  
Respectfully submitted, Steven Duerre