



Capitol Region Watershed District

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August 7, 2024
Board Meeting
APPROVED

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for
Wednesday, July 24, 2024, 6:00 p.m.

REGULAR MEETING MINUTES

I. Call to Order of Board Workshop (*Joe Collins, President*)

A) Attendance

Managers

Mary Texer
Hawona Sullivan Janzen
Shawn Mazanec
Joe Collins
Rick Sanders

Staff Present

Anna Eleria
Belinda Armstead
Chris Kucek
Terrence Chastan-Davis
Elizabeth Hosch

Other Attendees

Christopher Bates, Ramsey County Attorney
(Legal Counsel for CRWD)

B) Review, Amendments, and Approval of the Agenda.

Motion 24-135: *Approve the Agenda of the July 24, 2024, Board Meeting.*

Mazanec/Sanders
Unanimously Approved

II. Public Comment

A) Public Comment for Items not on the Agenda (Please observe a limit of three minutes per person.)

None.

III. Permit Applications and Program Updates

A) Permit #17-014, Residence Inn Grand Ave. Close Out (Chastan-Davis)

Mr. Chastan-Davis presented permit #17-014. It was issued for the construction of a multi-story hotel and parking, located at the corner of Grand Ave and Leech St in Saint Paul. Stormwater treatment is provided by an underground filtration system. Work is complete, the site is stable, and the stormwater treatment has been confirmed functional. \$4,600 of surety was collected for this project and is available for return. There were no surety deductions for inspection charges.

Motion 24-136: *Approve \$4,600 surety return and Certificate of Completion for permit #17-014, Residence Inn Grand Ave.*

Mazanec/Sanders
Unanimously Approved

IV. Special Reports

A) Accept the final report for the District Street Sweeping Study (Kucek)

Mr. Kucek presented the final report for the District street sweeping study. The study's main goal was to prioritize areas within CRWD where additional street sweeping operations would have the greatest impact on downstream waters. Using land-use GIS data and aerial imagery, pollutant recovery by municipal street sweeping across the District was modeled. Within the Como, McCarrons, and Trout Brook subwatersheds, CRWD's TBI water quality model was used to account for existing structural best management practices and more accurately estimate the additional downstream pollutant reduction achieved through street sweeping. After the models were developed, different scenarios were run to understand the relative benefit of changes to the frequency of municipal street sweeping. The cost per pound of total phosphorus and total suspended sediment removed via street sweeping was also estimated using values from a study completed by the City of Woodbury. This is intended to give a means of comparing investment in additional street sweeping to other water quality treatment options.

CRWD will use the study results to inform conversations internally and with partners about possibilities for enhanced street sweeping in identified areas. The draft 2025 budget includes funding for continued work on street sweeping.

Manager Mazanec commented on phosphorus going into catch basins and stormwater ponds. As such, he inquired about eliminating areas because pollutants are not getting in certain areas. Mr. Kucek stated that prioritization will be on areas without downstream treatment.

President Collins said that street sweeping is cost-effective in areas with limited opportunities with structural BMPs. He attended an MPCA seminar last year and mentioned that there were several solutions available including practical solutions such as a vacuum truck.

Motion 24-137: *Accept the Capitol Region Watershed District Street Sweeping Prioritization Study Report.*

Mazanec/Sanders
Unanimously Approved

V. Action Items

A) Approve Minutes of July 10, 2024, Regular Board Meeting (Dalit)

Motion 24-138: *Approve the July 10, 2024, Minutes, Regular Board Meeting.*

Mazanec/Sanders
Unanimously Approved

B) Approve June 2024 Accounts Payable/Receivable and Year-to-Date Financial Report (Dalit)

Motion 24-139: Approve June 2024 accounts payable/receivable and direct the Board Treasurer and President to endorse and disperse checks for these payments.

Mazanec/Sanders

Unanimously Approved

C) Approve Memorandum of Agreement for Operations and Maintenance of Stormwater Facilities with Ramsey County Public Works (Hosch)

Ms. Hosch presented the Memorandum of Agreement for Operations and Maintenance of Stormwater Facilities with Ramsey County Public Works. CRWD Rule C.3.f. states, that public developments will require a maintenance agreement in the form of a Memorandum of Agreement or an approved Local Water Management Plan that details the methods, schedule, and responsible parties for the maintenance of stormwater management facilities for permitted development. A single Memorandum of Agreement for each local government unit may be used to cover all stormwater management structures and facilities required herein, including volume reduction BMPs, within the LGU's jurisdiction. CRWD has signed MOAs with 10 other public entities, including St. Paul Public Works, St. Paul Parks and Rec, St. Paul Port Authority, St. Paul Fire Department, St. Paul Public Schools, St. Paul College, Metro State, City of Maplewood, City of Roseville, and MnDOT. CRWD attorney and Ramsey County Public Works have both reviewed and approved the language in the draft MOA.

Motion 24-140: *Approve Memorandum of Agreement for Operations and Maintenance of Stormwater Facilities with Ramsey County.*

Mazanec/Sanders

Unanimously Approved

VI. Unfinished Business

A) Draft Preliminary 2025 Budget Update

Administrator Eleria provided an update on the preliminary 2025 Budget; she commented that staff are making changes based on the Board's comments including increasing the levy to 5% and allocating additional funds to CIP. President Collins and Manager Sanders commented that they are comfortable with the approach.

VII. General Information

A) Board of Managers' Updates

Mr. Sanders attended the MN Watersheds Events and Education Committee meeting. They discussed the summer tour. 40 people attended the workshop, and 90 people attended the reception. MN Watersheds will look at possible options for improving the tour next year.

The MN Watersheds Annual Conference is December 4-6 in Nisswa, MN at Grandview Lodge. Administrator Eleria stated that the communication about the educational session and summer tour was confusing, and the organizers hope to do a better job framing the communication and logistics for next year.

President Collins commended staff on the logistics for the CAC tour, the social hour, and the tour sites. Manager Sullivan Janzen also commended the staff on the approach for the past, present, and future themes, she stated that individuals will have a better understanding of future projects.

President Collins mentioned that the U of MN hosts an annual MN Water Resources Conference in October. Administrator Eleria asked the Board to contact Ms. Dalit if interested in registering.

Manager Sullivan Janzen reminded everyone that she will be at an artist residency in August, so will not be here for the August 7th Board meeting, but she will be here on August 21st. Manager Texer will be at the next CAC meeting.

B) Administrator's Update

Administrator Eleria informed the Board that there's an algal bloom in Como Lake, but it's not harmful. We have informed community partners and are working on a statement to share with others.

VIII. Adjournment

Motion 24-141: *Adjournment of July 24, 2024, Regular Board Meeting at 6:40 PM.*

Mazanec/Sanders

Unanimously Approved

Respectfully submitted,
Belinda Armstead