



Capitol Region Watershed District

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December 2, 2024
Board Meeting
V. Action Item
APPROVED

Regular Board Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, November 20, 2024, at 6:00 p.m.**

REGULAR MEETING MINUTES

I. Call to Order of Meeting (**Joe Collins, President**)

A) Attendance

Managers

Mary Texer
Hawona Sullivan Janzen
Rick Sanders
Shawn Mazanec
Joe Collins

Staff Present

Anna Eleria
Belinda Armstead
Elizabeth Hosch

Public Attendees

Steve Duerre (CAC Member)

Other Attendees

Bradley Cousins, Ramsey County Attorney
(Legal Counsel for CRWD)

B) Review, Amendments, and Approval of the Agenda.

Motion 24-217: *Approve the Agenda of November 20, 2024, Board Meeting*

Mazanec/Sanders

Unanimously Approved

II. Public Comment

A) Public Comment on items not on the Agenda (please observe a limit of three minutes per person.)

None

III. Permit Applications and Program Updates

A) Permit #24-035, Nist Residence (Martinkosky)

Ms. Hosch presented the following issues for permit #24-035 on behalf of Mr. Martinkosky:

- Disturbed Area: 0.26 Acres
- Impervious Area: 0.10 Acres
- District Rule(s): —C, D, F
- Stormwater Management: Ford Site Redevelopment Stormwater Master Plan

The applicant proposes constructing a new single-family home on a previously vacant lot at the Highland Bridge redevelopment in St. Paul.

Motion 24-218: *Approve with 2 Conditions:*

1. Clarify what “Maintained Groundcover” consists of in the landscape plan. If this shading represents area that will be compacted and covered in gravel or similar surface, include in the impervious area calculations.
2. Revise SWPPP to address the following: Update address listed in project information in SWPPP. 903 Mississippi River Boulevard is currently in text, but the application states the address is 882 Mississippi River Boulevard. Revise the Estimated Erosion Control Quantities Table to correspond with the plan sheets. The table does not include inlet protection.

Mazanec/Sanders
Unanimously Approved

IV. Special Reports-None

V. Action Items

A) Approve Minutes of November 6, 2024, Board workshop and Regular Board Meeting (Dalit)

Motion 24-219: *Approve the November 6, 2024, Minutes, Board Workshop and Regular Meeting*

Mazanec/Sanders
Unanimously Approved

B) Approve October 2024 Accounts Payable/Receivable and YTD Financial Report (Dalit)

Motion 24-220: *Approve remaining partial October 2024 accounts payable and direct Board Treasurer and President to endorse and disperse checks for these payments.*

Mazanec/Sanders
Unanimously Approved

Motion 24-221: *Authorize the Administrator to complete a wire transfer to Saint Paul Parks and Recreation in the amount of \$926,063 for a grant reimbursement.*

Mazanec/Sanders
Unanimously Approved

Motion 24-222: *Approve October 2024 expenditures and accounts receivable as presented in the enclosed financial statement.*

Mazanec/Sanders
Unanimously Approved

- C) Approve Delegates to the MN Watersheds Annual Business Meeting and Authorize Voting on Board Supported Resolutions and other actions (Eleria)

Administrator Eleria presented the process to approve delegates to the MN Watersheds Annual Business Meeting and authorize voting on Board-supported resolutions. The annual business meeting will occur on Friday, December 6th, from 9 AM to 12 PM. The business meeting agenda includes reviewing year-end financial reports and the proposed 2025 budget, discussing its strategic plan and legislative platform updates, and hearings on proposed bylaw changes and resolution recommendations. The Board selected Manager Sullivan Janzen and Manager Mazanec as delegates and President Collins as an alternative. Manager Sullivan Janzen authorized with signature to the delegate form, and Administrator Eleria will submit it to MN Watersheds.

Administrator Eleria pulled up the resolutions and mentioned that MN Watersheds received thirteen resolutions, and the resolutions committee made some recommendations. Of the thirteen, they recommend adopting eight of them.

Administrator Eleria summarized the following Resolutions, eight of which are up for adoption:

Resolution 1 – Regulatory Approaches to Reducing Chloride Contamination

Resolution 2 – Allowing Alternative Notice of Watershed District Proceedings by Publication on District’s Website

Resolution 3 – Providing for Watershed Management Organization Representation on Wetland Technical Evaluation Panels in Seven-County Metropolitan Area

Resolution 4 – Seeking the Ability to Allow Resale of Acquisition Buyout Property

Resolution 5 – Seeking the DNR to Establish a “Comprehensive Guideline for Calcareous Fen Management”

Resolution 6 – Seeking Clarification of Minn. Rule 8420.0935, Subp. 1

Resolution 7 – Seeking the DNR to Adopt a Program to Incentive Calcareous Fen Management on Private Lands

Resolution 8 – Seeking the Removal of the Water Resource Enforcement Officer

Resolution 9 – Seeking the Amendment of Minn. Rule 8420.0935, Subp. 3.A.

Resolution 10 – Seeking a Formal Process to Distribute a Complete List of Calcareous Fens Annually

Resolution 11 – Seeking Regular Reevaluation of the Designated Species List

Resolution 12 – Seeking the Development of a Calcareous Fen Work Group

Resolution 13 – Requesting Minnesota Watersheds Support to Request New Legislation to Set Permit Review Time Limits upon the Department of Natural Resources

The Board members engaged in a comprehensive discussion, sharing a wide range of viewpoints and carefully considered each one throughout this agenda item.

Administrator Eleria mentioned several opportunities to review the resolutions as a group at the next Minnesota Association Watersheds Administrator Meeting (MAWA), the Region 3 Caucus, and again at the Annual Business Meeting before the Board votes.

Motion 24-223: *Appoint Delegates and an Alternate to the MN Watersheds Annual Business Meeting.*

Mazanec/Sanders
Unanimously Approved

Motion 24-224: *Authorize MN Watersheds Annual Meeting Delegates to vote on Board Supported Resolutions and Action Items.*

Mazanec/Sanders
Unanimously Approved

VI. Unfinished Business – None

VII. General Information

A) Board of Managers' Updates

Manager Mazanec highlighted a tour at Area C given by Friends of the Mississippi River for over 100 people; the presenters had great feedback about the work done by CRWD Staff. A discussion took place regarding the Ford site and the distribution of responsibility. Manager Sanders asked about hosting a future tour for the Board and CAC, to which staff responded that they would look into it for next year.

B) Administrator's Update

Administrator Eleria summarized last week's CAC meeting, which included the Chloride Management Issues Workshop.

Administrator Eleria mentioned that the first Board Meeting in January 2025 will be moved one week to January 8, and the CAC meeting will be held on January 15th. She also reminded the group that the Annual Awards Ceremony will be held on January 16.

Manager Sanders inquired about check-in details for the Annual Conference. Administrator Eleria will ask Ms. Dalit to email the Board and Staff about specific lodging details.

VIII. Adjournment

Motion 24-225: *Adjournment of November 20, 2024, Regular Board Meeting at 6:36 PM.*

Mazanec/Sanders
Unanimously Approved

Respectfully submitted,
Belinda Armstead