



Capitol Region Watershed District

595 Aldine Street
Saint Paul, MN 55104
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January 15, 2024
Community Advisory Committee
Meeting
APPROVED

Community Advisory Committee Meeting Wednesday, December 11, 2024, 7:00 p.m.

CAC Members Present:

Barbara Hall
Tori Philippi
Mary Lilly
Steve Duerre
Richard Weil
Mike MacDonald
Gwen Willems
Michelle Ulrich
Lauren Wheeler

CAC Members Absent:

Mike Trojan (excused)
Andrew Montain, (unexcused)
Tom Elko, (unexcused)

Staff/Board Present:

Bob Fossum, CRWD Staff
Jessica Bromelkamp, CRWD Staff
Belinda Armstead, CRWD Staff
Hawona Sullivan Janzen, CRWD Board

I. Welcome, Announcements, and Updates

Ms. Lilly opened the meeting at 7:00 PM. There were no announcements or updates.

II. Public Comment for Issues Not on the Agenda

none

III. Approval of Agenda

CAC Motion 24-033: *To approve the CAC January 15, 2025, Agenda.*

Weil/Duerre
Unanimously approved

IV. Approval of Minutes

- A) Approval of December 11, 2024, CAC Meeting Minutes

CAC Motion 24-034: *Approve the November 13, 2024, CAC Meeting Minutes.*

Philippi/Lilly
Unanimously approved

V. District Initiatives for Review, Comment, and Recommendations

None

VI. CAC Observer Update

- A) November 20, 2024, Board Meeting (Duerre):
- Key discussions included progress updates on district infrastructure projects and long-term water resource management strategies.
- B) December 2, 2024, Board Meeting (Lilly):
- Two permits were approved: Highland Bridge Development and United Village Sculpture and Playground.
 - A comprehensive five-year audit conducted by Atlas Consulting praised CRWD's safety compliance and operational improvements.
 - Policy updates included revisions to the Employee Handbook, such as adding Indigenous Peoples' Day as a paid holiday, an expanded bereavement leave policy, and clarification of remote work hours.
 - Salary adjustments featured 2% COLA and revisions to pay scales across all employee grades to ensure competitive compensation.

VII. Project and Program Updates

- A) Annual Watershed Steward Award Updates (Bromelkamp and Armstead)
- Criteria for nomination, focusing on environmental stewardship and impactful community initiatives.
 - Timeline and award ceremony planning.

VIII. CAC Initiatives

- A) CAC Reinvigoration Plan Update (Lilly)
- Co-Chairs Mary Lilly and Lauren Wheeler presented the final draft, emphasizing member roles, enhanced diversity efforts, and improved community representation.

CAC Motion 24-035: *Approve the CAC Reinvigoration Implementation Plan.*

Lilly/Wheeler
Unanimously approved

- B) Approve Recommendations for 2025 CAC Reappointments (Fossum)
 - o Richard Weil presented recommendations for 2025 CAC reappointments, balancing experience and new perspectives.

CAC Motion 24-036: *Approve Recommendations for 2025 CAC Reappointments*

Weil/Hall
Unanimously approved

IX. Discussion

- A) New & Old Issues
 - Belinda Armstead provided a comprehensive overview of best practices for Microsoft Teams, emphasizing communication clarity and engagement during virtual meetings.
- B) CAC Observer for December 18, 2024, Board of Managers Meeting
 - Secretary Steven Duerre volunteered to observe
- C) CAC Observer for January 8, 2025. Board of Managers Meeting.
 - Co-Chair Mary Lilly confirmed as an observer
- D) The CAC minutes recorder will be TBD

X. Adjourn

CAC Motion 24-037: *To adjourn the December 11, 2024, CAC Meeting.*

Hall/MacDonald
Unanimously Approved

Respectfully submitted
Barbara Hall